

Assessment Updates Oasys Client Information

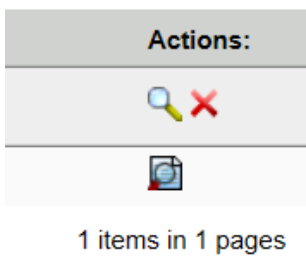
Practice Test Information Added into Assessee Workflow Details

What is it?

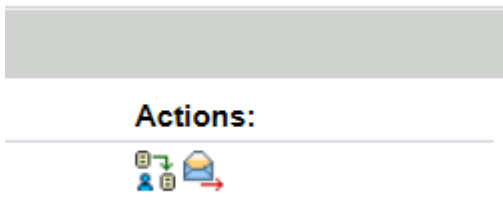
Information on an assessee's workflow is available within the project details page. To enable administrators to see if a candidate has completed a relevant practice test, new information regarding an assessee's completion of aptitude practice tests has been added into the workflow details page of a project.

How is this accessed?

Within a project, select the 'View assessment' icon underneath the 'Actions' column for the candidate's workflow you wish to view.




Then select the 'View workflow details' icon next to the relevant candidate's name.



Below the list of tasks is a table that details which, if any, practice tests have been started, aborted or completed by the assessee, in which language, the time and the date.

In the example below, we can see that the assessee started the Swift Analysis Verbal & Numerical practice test in Spanish (Spain) and then aborted it. They subsequently started and completed the practice tests for both Swift Analysis Verbal & Numerical and Abstract Reasoning in English (United Kingdom).

Saville Assessment
WillisTowersWatson 

Saville Assessment Oasys
System Admin is logged in


My Tasks
Organisation
Projects
My Details
My Reports
Users
Logout


➔ You are here: [Projects](#) > [Project Details](#) > Workflow

Options:

[Cancel and return to project details](#)

Icon Key:




 Reset test

 Adjust time limit

Workflow

Below is a list of tasks, and their current status

Workflow Details:

No:	Task:	Actions:	Status:	Instrument Status:	Number of Resets :	Number of Aborts:	Number of System Resets:	Timing Adjustment:
1	Swift Analysis Verbal & Numerical		Created					0%
2	Abstract Reasoning Aptitude	 	Started					0%

Below is a list of aptitude practice tests and their status.

Practice Tests

No:	Practice Test Name:	Language:	Status:	Date:
1	Swift Analysis Verbal & Numerical	Spanish (Spain)	Started	19/06/2019 13:36:36
			Aborted	19/06/2019 13:37:12
2	Swift Analysis Verbal & Numerical	English (United Kingdom)	Started	19/06/2019 13:38:49
			Completed	19/06/2019 13:49:04
3	Abstract Reasoning Aptitude	English (United Kingdom)	Started	19/06/2019 13:59:15
			Completed	19/06/2019 14:09:35

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When will it be released?

This functionality will be released across platforms on the **8th July**.

Should you require support on how to access or use this new functionality, please contact bureau.manager@savilleassessment.com.

Volume Solutions – Oasys Functionality

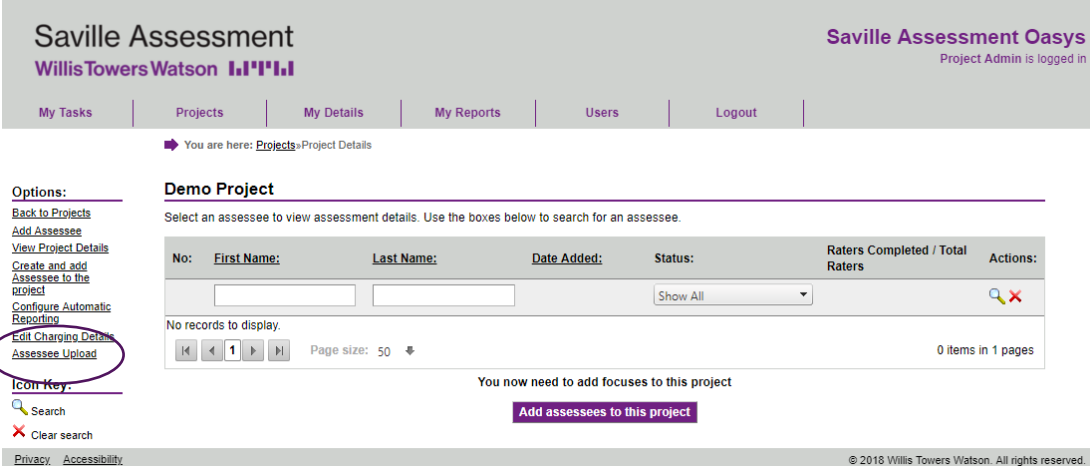
Improvements to the Assessee Upload Functionality

What is it?

Within a platform, all Project Administrators, System Administrators and Client Administrators now have the functionality to bulk upload assessees to a project without needing to contact Bureau Support, should they wish to manage this themselves.

How is this accessed?

The functionality appears as 'Assessee Upload' in the options list on the left-hand side of the page whilst on the project screen:



The screenshot shows the Saville Assessment Oasys interface. At the top, there is a header with the Saville Assessment logo and the text 'Saville Assessment Oasys Project Admin is logged in'. Below the header is a navigation menu with options: My Tasks, Projects, My Details, My Reports, Users, and Logout. The 'Projects' option is selected, and the breadcrumb trail shows 'You are here: Projects > Project Details'. On the left-hand side, there is a list of options, with 'Assessee Upload' circled in red. The main content area is titled 'Demo Project' and contains a search form for assessee details. Below the search form, there is a table with columns: No., First Name, Last Name, Date Added, Status, Raters Completed / Total Raters, and Actions. The table currently displays 'No records to display.' and '0 items in 1 pages'. At the bottom of the page, there is a footer with 'Privacy' and 'Accessibility' links, and a copyright notice: '© 2018 Willis Towers Watson. All rights reserved.'

What are the changes?

The current functionality is being improved to allow administrators to add existing users to projects using the Assessee Upload function. Currently, if an administrator attempts to do this the action will fail if a user already exists on the Oasys platform.

Please note that if the candidates exist on the platform already and are pulled into the new project via the assessee upload functionality, they will **not** be sent a password reminder.

When will it be released?

This functionality will be released across platforms in the coming weeks.

Should you require support on how to access or use this new functionality, please contact bureau.manager@savilleassessment.com.