

Quick Score Sheets

QUICK SCORE SHEET

-VE Indicators	EVALUATING PROBLEMS					+VE Indicators
	1	2	3	4	5	
Weak at examining information						Examines information effectively
Fails to accurately document facts						Documents important facts well
Poor at interpreting data						Interprets data well
	Total					

Negative Evidence	Positive Evidence

Comments

QUICK SCORE SHEET

-VE Indicators	INVESTIGATING ISSUES					+VE Indicators
	1	2	3	4	5	
Fails to develop and update their expertise						Develops their own expertise well
Does not adopt practical approaches						Adopts practical approaches
Weak at providing insights						Provides useful insights
	Total					
Negative Evidence				Positive Evidence		
Comments						

QUICK SCORE SHEET

-VE Indicators	CREATING INNOVATION					+VE Indicators
	1	2	3	4	5	
Lacks creativity						Generates ideas
Fails to explore possibilities and concepts						Explores possibilities and concepts
Weak at developing strategy						Develops effective strategies
	Total					

Negative Evidence	Positive Evidence

Comments

QUICK SCORE SHEET

-VE Indicators	BUILDING RELATIONSHIPS					+VE Indicators
	1	2	3	4	5	
Interaction with people is low						Interacts well with people
Is slow to establish rapport						Establishes rapport quickly
Makes a limited positive impression on others						Impresses people
	Total					
Negative Evidence			Positive Evidence			
Comments						

QUICK SCORE SHEET

-VE Indicators	COMMUNICATING INFORMATION					+VE Indicators
	1	2	3	4	5	
Fails to convince						Convinces people
Fails to articulate information well						Articulates information well
Avoids challenging ideas						Challenges ideas effectively
	Total					

Negative Evidence	Positive Evidence

Comments

QUICK SCORE SHEET

-VE Indicators	PROVIDING LEADERSHIP					+VE Indicators
	1	2	3	4	5	
Avoids making decisions						Makes decisions
Lets others take the lead						Directs people well
Fails to motivate or empower others						Empowers and motivates others well
	Total					

Negative Evidence	Positive Evidence
Comments	

QUICK SCORE SHEET

-VE Indicators	SHOWING RESILIENCE					+VE Indicators
	1	2	3	4	5	
Conveys a lack of self-confidence						Conveys clear self-confidence
Tends to lack composure under pressure						Shows composure under pressure
Avoids resolving conflicts						Is good at resolving conflicts
	Total					

Negative Evidence	Positive Evidence

Comments

QUICK SCORE SHEET

-VE Indicators		ADJUSTING TO CHANGE					+VE Indicators	
		1	2	3	4	5		
Thinks pessimistically about future events							Thinks positively about the future	
Resists change							Embraces change	
Doesn't receive personal feedback positively							Invites personal feedback	
		Total						
Negative Evidence					Positive Evidence			
Comments								

QUICK SCORE SHEET

-VE Indicators	GIVING SUPPORT					+VE Indicators
	1	2	3	4	5	
Demonstrates little understanding of people						Demonstrates a good understanding of people
Does not work well in a team						Works well in a team
Shows little respect for other individuals						Makes clear that they value and respect other individuals
	Total					

Negative Evidence	Positive Evidence

Comments

QUICK SCORE SHEET

-VE Indicators	PROCESSING DETAILS					+VE Indicators
	1	2	3	4	5	
Fails to reach agreed timescales						Meets agreed timescales
Misses important details						Checks things thoroughly
Deviates from important procedures						Follows appropriate procedures
	Total					

Negative Evidence	Positive Evidence
Comments	

QUICK SCORE SHEET

-VE Indicators	STRUCTURING TASKS					+VE Indicators
	1	2	3	4	5	
Organization of tasks and priorities is poor						Manages tasks and priorities effectively
Puts little effort into maintaining standards and ethics						Works hard to uphold standards and ethics
Gets relatively little done						Gets a lot done
	Total					

Negative Evidence	Positive Evidence

Comments

QUICK SCORE SHEET

-VE Indicators	DRIVING SUCCESS					+VE Indicators
	1	2	3	4	5	
Slow to take action						Takes decisive action
Reluctant to pursue opportunities						Seizes good opportunities at work
Lacks determination in pursuing goals						Pursues goals with real determination
	Total					

Negative Evidence	Positive Evidence

Comments