



Saville
assessment

Assessment Updates – Oasys Functionality & Product Updates

Comms Overview

Updated 18th April 2024

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Oasys Functionality & General Product Updates

What is it?

Communications and information about recent and forthcoming Oasys functionality and more general product updates will be added to this document as soon as release information is available.

This will provide all of our Oasys users with details of changes and allow us to roll out updates out more effectively.

For queries regarding roll out please contact assessment.updates@savilleassessment.com.

For queries relating to how to use new functionality on Oasys, please contact bureau.manager@savilleassessment.com.

For more information on any of our new assessments, reports or norms, please contact your Account Manager or info@savilleassessment.com.

New Updates



New Product Updates

Latest Changes

Product Update	Description	Who it affects	Release Info	Date Info Added to Members Area
New 17th April 2024 Updates to Wave questionnaire styling	<p>We are releasing updated styling to our four core Wave questionnaires (PS, FS, Match 6.5 and Work Strengths) which also includes a new single-item display for completion on mobile devices. This is to increase usability and candidate experience across devices.</p> <p>Multi-rater instruments will follow in due course (date tbc).</p> <p>Screenshots are available in the appendix.</p>	Candidates	<p>English-only platforms: May 2024</p> <p>Multi-language platforms: June 2024</p>	17 th April

New Product Updates

Latest Changes

Product Update	Description	Who it affects	Release Info	Date Info Added to Members Area
New 17th April 2024 Updating Competency Potential to Skills Potential in Wave Reports	<p>We are updating the language in our Wave model and reporting from 'Competency Potential' to 'Skills Potential'.</p> <p>In our commitment to innovation and alignment with market needs, we are refining our naming conventions within our Wave model. We're transitioning from "Competency Potential," which lacks specificity regarding skill levels, to "Skills Potential." This shift highlights how the Wave model identifies the attributes that predispose individuals to develop particular skills.</p> <p>For a list of all reports that will incorporate this change, please see the appendix.</p>	Candidates	All languages 13 th May 2024	17 th April

New Oasys Functionality Updates

Functionality/Oasys Update	Description	Who it affects	Release Info	Date Info Added to Members Area
<p>Updated 11th April 2024 New 7th March 2024 Automatic Resets on Oasys</p>	<p>We are making updates to the way resets are managed on Oasys.</p> <p>The change will allow each candidate one automatic reset for an aptitude assessment, which will be available should they exit the test and then attempt to re-access later. Should the candidate require additional resets, they will need to contact Support.</p> <p>The new reset functionality will not impact existing projects. If you wish to enable automatic resets for an existing project, you can do so via the Edit Projects page.</p> <p>Once released, newly created projects containing an aptitude assessment will have auto-resets switched on by default allowing one automatic reset for aptitude assessments. You can deselect this option during project set-up if you do not wish to have auto-resets applied.</p> <p>This functionality will also be available to clients using assessment via integration.</p> <p>Update 11th April 2024: Currently, the project configuration settings are visible within the Project Details page as a precursor to turning on the auto reset functionality.</p> <p>The automatic aptitude reset functionality is due to go live end of April 2024 and this document will be updated accordingly.</p> <p>Full information can be found in the release notes - CRA-Oasys Updates - Saville Assessment and in the relevant Oasys User Guide once released</p>	<p>Clients using Aptitude assessments on Oasys</p>	<p>April 2024</p>	<p>8th March 2024</p>

New Oasys Functionality Updates

Functionality/Oasys Update	Description	Who it affects	Release Info	Date Info Added to Members Area
New 11th April 2024 Updated styling to generated reports pages	<p>We are updating the styling of both generated reports pages within the admin platform – on both Project Generated Reports and the My reports tab.</p> <p>The Search bars have been reformatted to a single search box available on top right of screen in line with other pages on the platform.</p> <p>There is no change to the underlying functionality of the pages.</p> <p>The Project Generated Reports page updates will go live week commencing 15th April, with the My Reports page to follow shortly after that.</p>	Oasys platform admin users	April 2024	11 th April 2024

New Product Updates

Latest Changes

Product Update	Description	Who it affects	Release Info	Date Info Added to Members Area
New 12th April 2024 Updates to Wave instructions and guidelines	The instructions for Wave questionnaires are being reduced from four pages to one page. This is to simplify and reduce cognitive load on candidates and reflects our ongoing commitment to providing the best candidate experience. The example items will be removed from both the instructions and guidelines.	Candidates	29 th April 2024	12 th April

New Product Updates

Latest Changes

Product Update	Description	Who it affects	Release Info	Date Info Added to Members Area
<p>New 5th April 2024</p> <p>Updates to scale names on Wave-i and Wave-i Career Potential Report Updates</p>	<p>Professional → Operational Leadership People → People Leadership Pioneering → Strategic Leadership Renaming the 3Ps to better reflect realistic leadership paths within organisations. No change to 3Ps within Impact reporting. New descriptions in Career Potential Development to better reflect the behaviours driving these three career paths.</p>	<p>Clients using Wave-i dashboards or the Wave-i Career Potential Report</p>	<p>15th April 2024</p>	<p>4th April 2024</p>
<p>New 26th March 2024</p> <p>Wave Focus Styles Wave Professional Styles Personal Report name updates</p>	<p>We will be changing the name of the Personal Report to 'Candidate Report' on our Wave Focus Styles and Wave Professional Styles reports.</p> <p>This output is primarily used for candidate feedback during recruitment and renaming the report makes it clearer to users what it is for.</p> <p>Where clients require reports that can be used for development, there are other outputs available that are better suited to that purpose.</p>	<p>Clients using Wave Professional Styles/Wave Focus Styles Personal Reports</p>	<p>English 15th April'24 All other languages 13th May'24</p>	<p>26th March 2024</p>

Updates to Oasys Functionality

New Oasys Functionality Updates

Functionality/Oasys Update	Description	Who it affects	Release Info	Date Info Added to Members Area
Oasys User guides – update	<p>The user guides which were added to the platform in November are now available via the footer navigation on the platform.</p> <p>You must be logged in as any administrator user role to see the user guides link.</p> <p>The guides are available in English only.</p>	Oasys platform admin users	12 th February 2024	23 rd February 2024

New Oasys Functionality Updates

Functionality/Oasys Update	Description	Who it affects	Release Info	Date Info Added to Members Area
Assessee dashboard layout updates	<p>The assessee dashboard is having a style update which includes a more modern display which is responsive across different devices such as pc, tablet, mobile phone.</p> <p>Screenshots are available in the appendix.</p>	Oasys platform assessees	8 th January 2023	13 th December 2023
Assessee details being combined into one page	<p>Assessee details such as sign in information, research data history, recent login attempts, and active sessions have previously been on separate pages navigable via the assessee dashboard.</p> <p>All of this information is being combined into one new page with updated styling to make it easier for the assessee to access and manage this information.</p> <p>Screenshots are available in the appendix.</p>	Oasys platform assessees	8 th January 2023	13 th December 2023

New Oasys Functionality Updates

Functionality/Oasys Update	Description	Who it affects	Release Info	Date Info Added to Members Area
Oasys user guides now available on admin platform	<p>Oasys user guides have been created and are now accessible via the admin platform.</p> <p>You must be logged in as any administrator user role and then update the end of the url (the page is currently not on visible navigation): [subdomain].sc-oasys.com/sites/admin/user-guides</p> <p><i>e.g. scuk.sc-oasys.com/sites/admin/user-guides</i></p> <p>Screenshots are available in the appendix.</p>	Oasys platform admin users	6 th November 2023	13 th November 2023

New Oasys Functionality Updates

Functionality/Oasys Update	Description	Who it affects	Release Info	Date Info Added to Members Area
Create project button move	<p>Create project button has moved back to secondary navigation scroll bar.</p> <p>Screenshots are available in the appendix.</p>	Oasys platform admin users	6 th November 2023	26 th October 2023
New 'Actions' on Projects page	<p>The 'Actions' button on the Projects page includes more options to help navigate quickly to different pages within a specific project:</p> <ul style="list-style-type: none"> - Project extracts (<i>assessee status extract</i>) - Close project (<i>for active projects</i>) - Reactivate project (<i>for closed projects</i>) <p>Close and reactivate project options also added to the secondary navigation menu on the Project Details page.</p> <p>Note: Administrators will receive a warning if trying to close a project where assessees have outstanding tasks and/or where the deadline has not yet passed.</p> <p>Note: Administrators will receive a warning if trying to reactivate a closed project where the deadline has passed – admins will be required to update the deadline on the edit project page before being able to reactivate the project.</p> <p>Screenshots are available in the appendix.</p>	Oasys platform admin users	6 th November 2023	26 th October 2023

New Oasys Functionality Updates

Functionality/Oasys Update	Description	Who it affects	Release Info	Date Info Added to Members Area
New 'Actions' on Projects page	<p>The 'Actions' button on the Projects page includes more options to help navigate quickly to different pages within a specific project:</p> <ul style="list-style-type: none">- Project assessees - takes you to the current default view of assessees within the project- Project details - takes you to the overview display of name, deadline and instruments <p>Coming soon to the 'Actions' button (date tbc):</p> <ul style="list-style-type: none">- Edit project- Close project (for active projects)- Reactivate project (for closed projects)- Project extracts (assessee status extract) <p>Screenshots are available in the appendix.</p>	Oasys platform admin users	Live – 18 th September 2023	14 th September 2023

New Oasys Functionality Updates

Functionality/Oasys Update	Description	Who it affects	Release Info	Date Info Added to Members Area
Amends to Project page on Oasys	<p>Amendments are being made to the Project page on Oasys.</p> <p>Search bar is being reformatted to a search box available on top right of screen.</p> <p>The default view on the Projects page now only shows active projects. To view closed projects, select the new 'All projects' option on the top left of the screen.</p> <p>Screenshots are available in the appendix.</p>	Oasys platform admin users	Live	<p>29th June 2023</p> <p>Updated screenshots 3rd August 2023</p>
Amends to Administrator and Assessee user pages	<p>The default view on both user pages now only shows active users. To view inactive users, select the new 'All administrators' or 'All assessees' option on the top left of the screen.</p> <p>Screenshots are available in the appendix.</p>	Oasys platform admin users	Live	17 th August 2023

New Oasys Functionality Updates

Functionality/Oasys Update	Description	Who it affects	Release Info	Date Info Added to Members Area
<p>Splitting User page on Oasys</p> <p>Permissions to create new Project Administrators</p>	<p>Currently, all Oasys users are visible under one list on the User page of Oasys. Following this update the User page will be split out into Assessees and Admins.</p> <p>There is also new 'Actions' functionality to allow details to be viewed or to send Username Reminders/Password Resets.</p> <p>Emails to send Username Reminders/Password Reset are not configurable.</p> <p>Sending Username Reminder/Password Reset is an immediate action.</p> <p>A validation message will be displayed once action has been completed.</p> <p>Please also note that as part of this change only Client Administrators or System Administrators will have the rights to create new Project Administrators.</p> <p>Screenshots are available in the appendix.</p>	<p>Oasys platform admin users</p>	<p>Live 26th June Spanish MX – 24th July French Canadian</p>	<p>5th May 2023</p> <p>Updated 10th May 2023</p> <p>Updated 25th May 2023</p>

Oasys Functionality Updates

Functionality/Oasys Update	Description	Who it affects	Release Info	Date Info Added to Members Area
Removal of My Tasks Navigation for Admin Users on Oasys	<p>The current 'My Tasks' menu option on Oasys is being removed.</p> <p>Users will be able to access admin Default page by clicking on the Saville Assessment (or corporate) logo visible on the top left of the page.</p> <p>Screenshots can be found in the appendix.</p>	Oasys platform users	Live 19 th June'23	14 th June'23

Oasys Functionality Updates

Functionality/Oasys Update	Description	Who it affects	Release Info	Date Info Added to Members Area
<p>Splitting User page on Oasys</p> <p>Permissions to create new Project Administrators</p>	<p>Currently, all Oasys users are visible under one list on the User page of Oasys. Following this update the User page will be split out into Assessees and Admins.</p> <p>There is also new 'Actions' functionality to allow details to be viewed or to send Username Reminders/Password Resets.</p> <p>Emails to send Username Reminders/Password Reset are not configurable.</p> <p>Sending Username Reminder/Password Reset is an immediate action.</p> <p>A validation message will be displayed once action has been completed.</p> <p>Please also note that as part of this change only Client Administrators or System Administrators will have the rights to create new Project Administrators.</p> <p>Screenshots are available in the appendix.</p>	<p>Oasys platform admin users</p>	<p>Live 26th June Spanish MX – 24th July French Canadian</p>	<p>5th May 2023</p> <p>Updated 10th May 2023</p> <p>Updated 25th May 2023</p>

Oasys Functionality Updates

Functionality/Oasys Update	Description	Who it affects	Release Info	Date Info Added to Members Area
<p>New Assessee and Administrator login pages</p>	<p>Two new pages have been created for Oasys login. The login pages will separate the login page for Assesseees (Candidates) and Administrators. e.g. sc.sc-oasys.com/sites/admin/account/login</p> <p>The default login page has been updated to the Assessee (candidate) login page. Any bookmarks you have saved will redirect to the Assessee page.</p> <p>If you are an Administrator for a platform, please navigate from the Assessee page to the Administrator login page and save a new bookmark.</p> <p>Your login details will remain the same.</p> <p>Screenshots available in the Appendix here.</p>	<p>Oasys platform users</p>	<p>Live 3rd May 2023</p> <p>Phase 2 – Live 17th May 2023</p>	<p>9th March 2023</p> <p>Updated 20th March 2023</p> <p>Updated 5th May 2023</p> <p>Updated 18th May 2023</p> <p>Updated 25th May 2023</p>

Oasys Functionality Updates

Functionality/Oasys Update	Description	Who it affects	Release Info	Date Info Added to Members Area
<p>Updates to menu navigation</p>	<p>In the coming weeks/months there will be changes made to the navigation of screens on the Oasys platform.</p> <p>The 1st part of this project will be to remove duplicate navigation on the menu bars. This change is scheduled to go live in the coming week.</p> <p>For example, currently 'Back to Projects' and 'Projects' currently navigate to the same place.</p> <p>Where there are instances of duplication, the action button in the lighter grey smaller menu bar will be removed.</p> <p>This will provide clients with a cleaner, better organised layout of menu buttons.</p> <p>Full list of changes are below:</p> <ul style="list-style-type: none"> My Details > Active sessions My Details > Edit My Details > Edit login details My Details > Recent login attempts My Reports > My group overviews Organisation > Edit Organisation > Client configuration Organisation > Clients Organisation > Email Configuration Project > Create Project > View Users > Candidate details Users > Admin details Users > Create candidate Users > Create administrator Users > Bulk Upload (superuser only so maybe keep off comms?) Users > Send login details 	<p>Oasys Users</p>	<p>Currently scheduled for Jan'23</p>	<p>20th January 2023</p>

Product Updates

The image features a dark blue background on the left and a teal-colored abstract shape on the right. The teal shape is a large, rounded rectangle with a curved left edge that fits into the dark blue area. The text 'Product Updates' is positioned in the upper left quadrant of the dark blue area.

New Product Updates

Latest Changes

Product Update	Description	Who it affects	Release Info	Date Info Added to Members Area
New 27th March 2024 360 Norm Generation	<p>The norms below (plus any predecessors) have been superseded by the latest versions for both Wave Performance 360 and Wave Leadership Impact 360.</p> <p>Only the latest norms will display in the main Norm Group list when generating reports. Checking the “Show old norms, where available” box will display any older norms, in grey text in the main list, and can still be used if required.</p>	360 test users	April 2 nd 2024	27 th March 2024

Latest Normset	Superseded Normset
Performance 360 – Professionals & Managers (INT, 2021)	Performance 360 – Professionals & Managers (INT, 2011)
Performance 360 – Senior Managers & Executives (INT, 2021)	Performance 360 – Senior Managers & Executives (INT, 2011)
Wave Performance 360 - Professionals & Managers (DK, IA, 2015)	Wave Performance 360 - Professionals & Managers (DK, IA, 2009)
Wave Leadership Impact 360 - Senior Managers & Executives (INT, 2021)	Leadership Impact 360 - (GWS) - Interim Managerial Group (2016)

New Product Updates

Latest Changes

Product Update	Description	Who it affects	Release Info	Date Info Added to Members Area
New 29th February 2024 New Manager Situations P&M UK 2024 norm	<p>A new Professionals and Managers UK 2024 norm is being released Manager Situations.</p> <p>The relevant norm group description will be added to our Client Resource area in preparation for release.</p>	Clients using Manager Situations	4 th March 2024	29 th February 2024
New 23rd February 2024 New Europe Wave Performance 360 Norms	<p>Two new EUR norms are being released for the Performance 360 instrument.</p> <p>Professionals & Managers (EUR, 2021) Senior Managers & Executives (EUR, 2021)</p> <p>The relevant norm group descriptions will be added to our Client Resource area in preparation for release.</p>	Clients using EUR norms in P360 projects.	4 th March 2024 The new norm will appear automatically for any clients using Performance 360 where the Oasys platform has the EUR norm tag added.	23 rd February 2024

New Product Updates

Latest Changes

Product Update	Description	Who it affects	Release Info	Date Info Added to Members Area
Retiring our Supervised Access Aptitude Tests	<p>We have commenced the process to retire our Supervised Access Aptitude Tests. Client users have been advised to use item banked corresponding IA versions of tests.</p> <p>Supervised access versions of tests are being removed from platforms where there has been no recent usage.</p>	Supervised access aptitude test users	The tests will be fully retired in early 2024.	16 th October 2023

New Product Updates

Product Update	Description	Who it affects	Release Info	Date Info Added to Members Area
Updates to report fonts and product logos	<p>The font used across our reports is changing and the product logos we use in them in line with wider brand updates.</p> <p>Reports will not need to be regenerated to see the changes. After release, all reports downloaded from Oasys will display the changes (whether generated before or after the release of the updates).</p>	All report users	8 th Jan 2024	13 th December 2023
Career Guidance Technical Summary	<p>The technical summary for our Wave Career Guidance Report is now available and can be found on the Client Resources Area under Main Menu > Technical & Norm Group Information > Handbooks & Technical Guides > Wave Handbooks & Technical Summaries</p>	Career Guidance Report users	13 th December 2023	13 th December 2023

New Product Updates

Latest Changes

Product Update	Description	Who it affects	Release Info	Date Info Added to Members Area
Release of new Aptitude Norms	We have released a new Senior Managers & Executives Europe 2023 norm for Swift Executive Aptitude-Rx and Abstract Reasoning Aptitude-Rx.	Aptitude test users	Live – 3 rd October'23. The norms will appear automatically on platforms that have the relevant norm tag.	3rd October 2023

New Product Updates

Latest Changes

Product Update	Description	Who it affects	Release Info	Date Info Added to Members Area
Release of Wave Professional Styles Leadership Impact Full Summary Report	<p>The Leadership Impact Full Summary Report is a new business user level report available from Wave Professional Styles. The report allows for both the Impact Areas and Leadership Styles sections to be presented to individuals within one report.</p> <p>This report comes with a complimentary Leadership Impact Summary Report and Personal Report. A group overview is available.</p> <p>Alternatively, this report is complimentary when the Leadership Impact Expert Report, Leadership Impact Expert and Risk Report or the Leadership Impact Expert Selection Report is purchased.</p> <p>The report is available in English (UK&US), Arabic, Chinese (Simplified & Traditional Taiwan), Danish, French (France), Japanese, Russian, Spanish (Spain), Turkish.</p>	Wave Professional Styles users	The report has been rolled out to Oasys platforms that have Wave Professional Styles and the available report languages the w/c 4 th September'23.	3rd August 2023

New Product Updates

Latest Changes

Product Update	Description	Who it affects	Release Info	Date Info Added to Members Area
Release of Manager Situations – instrument, report and norm	<p>Our Situations assessments present engaging, realistic situations that assess candidates' situational judgment.</p> <p>Manager Situations is a fast and immersive assessment solution that engages candidates with your organization and increases the likelihood of you selecting more effective line managers, team leaders or supervisors. Manager Situations can be used across all industries and sectors.</p> <p>Taking just 10 minutes to complete, it assesses how candidates would respond to a series of common managerial situations.</p> <p>Manager Situations is available in English (UK&US).</p>	Saville Assessment Test Users	<p>Manager Situations is available to be loaded onto platforms on request.</p> <p>To request, please email bureau.manager@savilleassessment.com</p>	3rd August 2023

New Product Updates

Product Update	Description	Who it affects	Release Info	Date Info Added to Members Area
Update to Wave CP Dimension Name – Spanish-LATAM version	Following a recent review, we are making a translation update to update the name of the 'Factual' Competency Potential Dimension name in Spanish-LATAM.	Users of Wave reports in Spanish	Live amend made 27 th June 2023	20 th June 2023

Product Updates

Product Update	Description	Who it affects	Release Info	Date Info Added to Members Area
Updates to Development Report Display Name – Chinese translations	<p>Following a recent review, we are making a translation update to remove an incorrect character (年) from the start of the Translated Display Name of the PS, FS & 360 Development Reports in Simplified Chinese and the PS & FS Development Reports in Traditional Chinese (Taiwan). (The PS & FS Expert Development Reports are unaffected.)</p> <p>This change will be visible in the file name of the downloaded pdf report, but does not affect the report title on the cover or the contents within the report.</p>	Users of reports in Chinese	Live amend being made 15 th May 2023	3 rd May 2023

Product Updates

Product Update	Description	Who it affects	Release Info	Date Info Added to Members Area
<p>New Responsive Design Updates to Wave Performance 360, Wave Performance 360 with Ability, Leadership Impact 360 and Job Profiler</p>	<p>Following initial changes made last year to the styling of our 360 questionnaires which improved the user experience when completing across different devices/different device types, we are now ready to make the second phase of changes. These changes will also include updates to our Job Profiler questionnaire.</p> <p>Phase two of changes will enable all of the questionnaires listed above to be fully responsive in design. This means that they can be completed across a range of different devices (mobile, tablet, PC).</p> <p>Following release of the updates, changes will be visible to all participants and raters who are completing any of the 360 or Job Profiler questionnaires listed above.</p> <p>Guidelines for completing the 360 questionnaires and Job Profiler will be made available in Oasys and via the Candidate Area on www.savilleassessment.com as part of phase two.</p> <p>Screenshots available in the appendix here.</p>	<p>360, Job Profiler assessment users</p>	<p>Updates to Leadership Impact 360 questionnaire (available in English only) and Leadership Impact 360 guidelines – live 17th April 2023.</p> <p>Updates to Wave Performance 360, Wave Performance 360 with Ability and Job Profiler (all available languages) and Wave Performance 360, Wave Performance 360 with Ability and Job Profiler guidelines – live 2nd May 2023</p>	<p>30th March 2023</p> <p>Updated 20th April 2023</p> <p>Updated 3rd May 2023</p>

Product Updates

Product Update	Description	Who it affects	Release Info	Date Info Added to Members Area
Retirement of My Self Career Guidance questionnaire and My Self Career Guidance Report	<p>Following the introduction of the new Focus Styles Career Guidance Report, the My Self Career Guidance questionnaire and report is being retired.</p> <p>Please note that any projects that contain the My Self instrument will no longer be able to generate any new reports for other instruments included in the project.</p> <p>After the 17th April 2023, any My Self reports will not be able to be viewed within Oasys. Please save any reports you wish to view locally.</p>	Users of My Self	Retirement of My Self instrument - 9 th January'23 – completed Termination of My Self instrument - 6 th March'23 – completed Retirement of My Self report - 20 th March'23 – completed Termination of My Self report - 17 th April'23 – completed	October 2022 Updated 7 th February 2023 Updated 20 th April 2023

Product Updates

Product Update	Description	Who it affects	Release Info	Date Info Added to Members Area
Release of Focus Styles Career Guidance Report	<p>The Focus Styles Career Guidance Report is now available in English.</p> <p>The new Career Guidance report powered by Focus Styles provides information on an individual's behavioral effectiveness. This report details an individual's 'Signature Strengths', 'Supporting Strengths', 'Lesser Strengths' and 'Challenge Areas'.</p> <p>The Career Guidance Report is a useful tool for working adults to think about the occupations and work settings that they may be best suited for (career counselling.) However, the Wave Styles questionnaires were not designed or intended for use with children, e.g., to determine the most suitable subjects to study. The questionnaires were designed for use only by individuals who are 16 years or older. The report is aimed at organizations who work with clients and individuals to help with career planning, career coaching and employability.</p> <p>The report can be added to Oasys platforms on request or accessed via our Bureau Request Form.</p>	Users of Focus Styles	<p>English (UK) (USA) - available from 21st October'22</p> <p>English (Canadian), French (Canadian), Spanish (Spain), Portuguese (Brazilian) – 23rd November'22.</p> <p>Italian, Dutch, Spanish (Mexican), Japanese, German – 21st December'22.</p> <p>Spanish Latam live - 23rd Jan '23</p> <p>French (France) live – 7th Feb '23</p> <p>Danish, Finnish, Norwegian, Swedish, Polish, Korean and Simplified Chinese live – 29th March'23</p>	<p>21st October 2022</p> <p>Updated 14th November 2022</p> <p>Updated 6th December 2022</p> <p>Updated 17th February 2023</p> <p>Updated 30th March 2023</p>

General Updates



General Updates

General Update	Description	Who it affects	Release Info	Date Info Added to Members Area
Updates to our list of sub-processors	Saville Assessment uses Microsoft Dynamic 365 Business Central, a finance system hosted on Microsoft Azure. The system is supported by Sci-Net Ltd a Tier 1 Microsoft Dynamics and Azure Gold Partner (www.sci-net.co.uk). The system was previously supported by RSM UK Consulting LLP.	Saville Assessment test users		17 th February 2023

Appendix



Wave Questionnaire Styling

Updated view – after change

Professional Styles
Statements - Block 1 of 36

Dark mode

1 / 6

It is **important** to me to know how well I have done

1 Very Strongly Disagree

2 Strongly Disagree

3 Disagree

4 Slightly Disagree

5 Unsure

6 Slightly Agree

7 Agree

8 Strongly Agree

9 Very Strongly Agree

2 / 6

I am an optimist

Professional Styles
Statements - Block 1 of 36

Dark mode

It is **important** to me to know how well I have done

Agree

I am an optimist

Agree

I am **good** at generating ideas

Unsure

Using technology is one of my **strong** points

Strongly Disagree

I am **good** at understanding how others feel

Very Strongly Agree

I am someone who is confident when meeting new people

Very Strongly Agree

Once you select Next, your responses are saved and you cannot go back.

Next

Saville assessment Professional Styles · Statements - Block 1 of 36

Dark mode

Very Strongly Disagree Unsure Very Strongly Agree

✓ It is **important** to me to know how well I have done

1 2 3 4 5 6 7 8 9

Agree

✓ I am an optimist

1 2 3 4 5 6 7 8 9

Agree

✓ I am **good** at generating ideas

1 2 3 4 5 6 7 8 9

Unsure

✓ Using technology is one of my **strong** points

1 2 3 4 5 6 7 8 9

Strongly Disagree

✓ I am **good** at understanding how others feel

1 2 3 4 5 6 7 8 9

Very Strongly Agree

✓ I am someone who is confident when meeting new people

1 2 3 4 5 6 7 8 9

Very Strongly Agree

Once you select Next, your responses are saved and you cannot go back.

Next

Wave Questionnaire Styling

Updated view – after change

Professional Styles
Statements - Block 1 of 36 Dark mode

i This is a **ranking task**. When you give two or more statements the same rating, you will then need to select the statement that is **most** or **least** like you. [Dismiss](#)

Select the statement that is **most** like you

It is **important** to me to know how well I have done

I **am** an optimist

I am **good at** understanding how others feel

I am **someone who is confident** when meeting new people **most**

Once you select Next, your responses are saved and you cannot go back.

Next

Professional Styles
Statements - Block 1 of 36 Dark mode

Select the statement that is **least** like you


It is **important** to me to know how well I have done **least**

I **am** an optimist

I am **good at** understanding how others feel

Once you select Next, your responses are saved and you cannot go back.

Next

 Professional Styles · Statements - Block 1 of 36 Dark mode

i This is a **ranking task**. When you give two or more statements the same rating, you will then need to select the statement that is **most** or **least** like you. [Dismiss](#)

Select the statement that is **most** like you

It is **important** to me to know how well I have done

I **am** an optimist

I am **good at** understanding how others feel

I am **someone who is confident** when meeting new people **most**

Once you select Next, your responses are saved and you cannot go back.

Next

Competency Potential to Skills Potential

Changes to Wave Reports

The change requires language updates in the following Wave reports:

- Professional Styles Development Report
- Professional Styles Expert Report V4
- Professional Styles Expert Coaching Report
- Professional Styles Expert Development Report
- Professional Styles Expert Leadership Risk Report
- Professional Styles Expert Work Roles Report
- Professional Styles Interview Guide V4
- Professional Styles Leadership Impact Expert Report
- Professional Styles Leadership Impact Expert and Risk Report
- Professional Styles Leadership Impact Expert Selection Report
- Professional Styles Leadership Impact Full Summary Report
- Professional Styles Leadership Impact Selection Report
- Professional Styles Leadership Impact Summary Report
- Professional Styles Line Manager Report V4
- Professional Styles Sales Expert Report
- Professional Styles Sales Line Manager Report
- Professional Styles Sales Development Report
- Professional Styles Sales Interview Guide
- Professional Styles Career Potential Development Report
- Focus Styles Development Report
- Focus Styles Expert Report V4
- Focus Styles Expert Coaching Report
- Focus Styles Expert Development Report
- Focus Styles Expert Work Roles Report
- Focus Styles Interview Guide V4
- Focus Styles Line Manager Report V4
- Work Strengths Behavioural Profile V2
- Work Strengths Interview Guide V2
- Match 6.5 Interview Guide
- Performance 360 Development Report

Report font and logo updates

Updated view – after change



Competency Potential Profile

This profile provides Chris Park's areas of greater and lesser potential. The measures of competency potential have been developed based on Saville Assessment's extensive international databases linking Wave to work performance.

Competency Description	Potential
Solving Problems Evaluating Problems Examining Information (10); Documenting Facts (3); Interpreting Data (5)	Average higher potential than about 60% of the comparison group
Investigating Issues Developing Expertise (3); Adopting Practical Approaches (1); Providing Insights (3)	Extremely Low higher potential than about 1% of the comparison group
Creating Innovation Generating Ideas (6); Exploring Possibilities (4); Developing Strategies (5)	Average higher potential than about 40% of the comparison group
Influencing People Building Relationships Interacting with People (7); Establishing Rapport (1); Impressing People (9)	Average higher potential than about 40% of the comparison group
Communicating Information Convincing People (4); Articulating Information (5); Challenging Ideas (7)	Average higher potential than about 40% of the comparison group
Providing Leadership Making Decisions (5); Directing People (4); Empowering Individuals (1)	Low higher potential than about 10% of the comparison group
Adapting Approaches Showing Resilience Conveying Self-Confidence (4); Showing Composure (3); Resolving Conflict (2)	Very Low higher potential than about 5% of the comparison group
Adjusting to Change Thinking Positively (1); Embracing Change (5); Inviting Feedback (5)	Very Low higher potential than about 5% of the comparison group
Giving Support Understanding People (4); Team Working (2); Valuing Individuals (3)	Very Low higher potential than about 5% of the comparison group
Processing Details Meeting Timescales (3); Checking Things (4); Following Procedures (7)	Fairly Low higher potential than about 25% of the comparison group
Structuring Results Structuring Tasks Managing Tasks (5); Upholding Standards (1); Producing Output (3)	Extremely Low higher potential than about 1% of the comparison group
Driving Success Taking Action (7); Seizing Opportunities (6); Pursuing Goals (4)	Average higher potential than about 60% of the comparison group

Report for Chris Park
Generated on 8 Nov 2023

Page 11 Comparison Group: Professionals & Managers (INT, IA, 2021)
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Assessee dashboard layout

Before change


The screenshot shows the Saville assessment dashboard for a test user. At the top left is the Saville assessment logo. At the top right are navigation links: My Tasks, My Reports, Test User (with a dropdown arrow), and Logout. Below the header is a 'Welcome Test User' section with the text 'Your tasks are displayed below.' There are three main task cards: 'Swift Analysis Aptitude' (Status: Created, Completion Time: 18 minutes, Materials: calculator and document icons, buttons: Practise, Start Assessment), 'Professional Styles' (Status: Created, Completion Time: Approx. 35 minutes, buttons: Guidelines, Start Assessment), and 'My Profile' (Date Completed: 11/12/2023 11:41:18, Completion Time: Approx. 2 minutes, button: Update Profile).

Updated view – after change (desktop and mobile)

The screenshot shows the updated dashboard layout. On the left is a vertical navigation menu with icons and labels for Tasks, Reports, Details, and Logout. The main content area is titled 'Welcome Test User' and includes the text 'Your tasks are displayed below.' There are two task cards: 'Swift Analysis Verbal & Numerical' (Status: Created, Completion Time: 24 minutes, Materials: calculator and document icons, buttons: Practise, Start Assessment) and 'Professional Styles' (Status: Created, Completion Time: Approx. 35 minutes, buttons: Guidelines, Start Assessment). Below the cards is a 'Privacy' link and the text 'Saville Assessment Oasys © 2023 Saville Assessment. All rights reserved.' On the right is a mobile view of the dashboard, showing the Saville assessment logo, 'Welcome Test User' text, and the two task cards. At the bottom of the mobile view is a navigation bar with icons for Tasks, Reports, Details, and Logout.

Assessee details page

Before change

My Tasks My Reports Test User ▾ Logout

My Details

Username
commsassessee
Email Address
Test@savilleassessment.com

First Name
Test


Last Name
User

Preferred Language
English (United Kingdom)

Edit

- My Details
- Edit login details
- Active Sessions
- Recent Login Attempts
- Research Data History
- My Profile History
- My Details History

Updated view – after change

My Tasks My Reports Test User ▾ Logout

Welcome Test User

My details

Email address
Test@savilleassessment.com

First name
Test

Last name
User

Preferred language
English (United Kingdom)

My details history

11:39:41 11/12/2023	
First name	Test
Last name	User
Email address	Test@savilleassessment.com
Culture code	en-GB

Active sessions

Oasys user guides

← → ↻ 🏠 <https://scuk.sc-oasys.com/sites/admin/user-guides>



[Organisation](#) [Projects](#) [My Details](#) [My Reports](#) [Administrator](#) [Assessee](#) [Logout](#)

Oasys user guides

The Oasys user guides below are designed to support Oasys platform administration. Please select the links to view each user guide.

- [Oasys introduction](#)
- [Creating and managing users](#)
- [Creating a project with invited-access assessments](#)
- [Specifying assessment languages](#)
- [Editing email templates within a project](#)
- [Adjusting the time limit for online aptitude tests](#)
- [Resetting assessments](#)
- [Sending reminder emails](#)
- [Managing existing projects](#)
- [Manual report generation](#)
- [Generating score extracts](#)
- [Generating and sharing group overviews](#)
- [Adding project users to existing projects](#)
- [Report viewer user role](#)
- [Manually erasing an assessee](#)

You must be logged in as any administrator user role on your platform, and then change the end of the url: [\[subdomain\].sc-oasys.com/sites/admin/user-guides](#)

e.g. scuk.sc-oasys.com/sites/admin/user-guides

Amends to Projects page (1)

Before change

Saville assessment

Role Behaviours Projects My Details My Reports Assessee Logout

All Projects

Active Projects Only

Create new project

Search: descrip

Project Name	Description	Project Reference	Created On	Project Type	Actions
Test Project 3	Test 3 Description		03/08/2023 13:13	Standard	Actions
Test Project 4	Test 4 Description		03/08/2023 13:13	Standard	Project assessees Project details
Test Project 1	Test 1 Description		03/08/2023 13:08	Standard	Actions

1

Updated view – after change

Saville assessment

Role Behaviours Projects My Details My Reports Assessee Logout

Create Project All Projects

Active Projects Only

Create project Search:

Project Name	Description	Project Reference	Created On	Project Type	Actions
Test Project 2	Test 2		26/10/2023 12:54	Standard	Actions

Show 10 entries

Project assessees
Project details
Project extracts
Close project

Create project button has moved.

New options on the project 'Actions' dropdown for quick links to project extracts and to close or reactivate the project.

Amends to Projects page (2)

Before change

Cancel and return to project details

Edit Project

This screen allows you to edit the details of the selected project. Please complete all of the details and select 'Save Changes'.

Project Details:

Project Type: *
Standard

Project Name: *
Test Project 1

Project Description: *
Test 1

Project Status: *
Active

Comments:

Deadline: *
Not Applicable

Closing or reactivating a project previously done on Edit project page.

Updated view – after change

Project Assessee's Edit Project Close Project Edit Project Emails Edit Project Users

Project details

Select 'Edit' to change project details.

Name:	Description:	Project Type:	Reference:	Created by:	Date created:	Deadline:
Test Project 1	Test 1	Standard		ellieadmin	26/10/2023	16/11/2023 13:27:00 (UTC)

Closing or reactivating a project now in secondary navigation menu on Project details page.

Amends to Project 'Actions' button

Before change

The screenshot shows the 'Saville assessment' logo and navigation menu. The page title is 'All Projects' and the sub-section is 'Active Projects Only'. A 'Create new project' button is visible. A search bar contains the text 'descrip'. Below the search bar is a table with columns: Project Name, Description, Project Reference, Created On, Project Type, and Actions. The table contains three rows of project data. The 'Actions' column for 'Test Project 4' has a dropdown menu open, showing 'View project details' as the only option. The 'Actions' column for 'Test Project 1' has a dropdown menu with 'Actions' as the only option.

Project Name	Description	Project Reference	Created On	Project Type	Actions
Test Project 3	Test 3 Description		03/08/2023 13:13	Standard	Actions ▾
Test Project 4	Test 4 Description		03/08/2023 13:13	Standard	View project details
Test Project 1	Test 1 Description		03/08/2023 13:08	Standard	Actions ▾

Updated view – after change

The screenshot shows the 'Saville assessment' logo and navigation menu. The page title is 'All Projects' and the sub-section is 'Active Projects Only'. A 'Create new project' button is visible. A search bar contains the text 'descrip'. Below the search bar is a table with columns: Project Name, Description, Project Reference, Created On, Project Type, and Actions. The table contains three rows of project data. The 'Actions' column for 'Test Project 4' has a dropdown menu open, showing 'Project assessees' and 'Project details' as options. The 'Actions' column for 'Test Project 1' has a dropdown menu with 'Actions' as the only option.

Project Name	Description	Project Reference	Created On	Project Type	Actions
Test Project 3	Test 3 Description		03/08/2023 13:13	Standard	Actions ▾
Test Project 4	Test 4 Description		03/08/2023 13:13	Standard	Project assessees Project details
Test Project 1	Test 1 Description		03/08/2023 13:08	Standard	Actions ▾

Amends to Administrator & Assessee User Page

Before change

Saville assessment

Projects My Details My Reports Administrator Assessee Logout

Create administrator

Search: testadmin

First name	Last name	Email address	Username	Actions
Test	Admin 1	testadmin1@savilleassessment.com	TestAdmin1	Actions
Test	Admin 2	testadmin2@savilleassessment.com	TestAdmin2	Actions
Test	Admin 3	testadmin3@savilleassessment.com	TestAdmin3	Actions

Showing 1 to 3 of 3 entries (filtered from 48 total entries)

Updated view – after change

Saville assessment

Projects My Details My Reports Administrator Assessee Logout

All Administrators Create administrator

Active Administrators Only

Search: testadmin

First name	Last name	Email address	Username	Actions
Test	Admin 1	testadmin1@savilleassessment.com	TestAdmin1	Actions
Test	Admin 2	testadmin2@savilleassessment.com	TestAdmin2	Actions
Test	Admin 3	testadmin3@savilleassessment.com	TestAdmin3	Actions

Showing 1 to 3 of 3 entries (filtered from 48 total entries)

Amends to Project Page on Oasys – Active Projects and All Projects page split

Current view – before change

Saville assessment

Projects My Details My Reports Assessee Logout

Projects

Create new project

Search:

Project Name	Description	Project Reference	Created On	Project Type	Status	Actions
Test Project 3	Test 3 Description		03/08/2023 13:13	Standard	Active	Actions
Test Project 4	Test 4 Description		03/08/2023 13:13	Standard	Active	Actions
Test Project 2	Test 2 Description		03/08/2023 13:12	Standard	Closed	Actions
Test Project 1	Test 1 Description		03/08/2023 13:08	Standard	Active	Actions

Show 10 entries Showing 1 to 4 of 4 entries

All projects were visible with no way of filtering out 'Closed' status projects.

Updated view – after change

Saville assessment

Role Behaviours Projects My Details My Reports Assessee Logout

All Projects

Active Projects Only

Create new project

Search:

Project Name	Description	Project Reference	Created On	Project Type	Actions
Test Project 3	Test 3 Description		03/08/2023 13:13	Standard	Actions
Test Project 4	Test 4 Description		03/08/2023 13:13	Standard	Actions
Test Project 1	Test 1 Description		03/08/2023 13:08	Standard	Actions

Show 10 entries Showing 1 to 3 of 3 entries

Default Project view is now Active Projects Only. To view all projects, select the 'All Projects' option in the horizontal navigation bar.

Amends to Project Page on Oasys

Current view – before change

Saville Assessment
WillisTowersWatson

Organisation Role Behaviours Projects My Details My Reports Administrator Assessee Logout

Create new project

Projects

Select a project to view details. Use the boxes below to search for a project.

Project Name	Description	Project Type	Ref	Status	Actions
<input type="text"/>	<input type="text"/>	Show All	<input type="text"/>	Active	Search
Test Project 1	Test 1 Description	Standard		Active	View project details
Test Project 2	Test 2 Description	Standard		Closed	View project details
Test Project 3	Test 3 Description	Standard		Active	View project details
Test Project 4	Test 4 Description	Standard		Active	View project details

Page size: 10

4 items in 1 pages

'Create new Project' button is currently located top right.
Project details can be viewed via button on right.

Updated view – after change

Saville Assessment
WillisTowersWatson

Organisation Role Behaviours Projects My Details My Reports Administrator Assessee Logout

Projects

Search:

Project Name	Description	Created On	Project Type	Status	Actions
Test Project 1	Test 1 Description	8 Oct 2022	Standard	Active	Actions
Test Project 2	Test 2 Description	23 Feb 2023	Standard	Closed	Actions
Test Project 3	Test 3 Description	29 Jun 2023	Standard	Active	Actions
Test Project 4	Test 4 Description	20 Jul 2023	Standard	Active	Actions

Show 10 entries

Showing 1 to 4 of 4 entries

Create new project

'Create new Project' button is now located bottom left.
Select the 'Actions' button to view project details.

Removal of My Tasks Menu Navigation for Admin Users

My Tasks navigation being removed

Logo will become clickable to get to default Admin page

Saville Assessment
WillisTowersWatson

My Tasks Projects My Details My Reports Users Logout

Saville Assessment
WillisTowersWatson

Projects My Details My Reports Users Logout

Welcome Test Admin

Below is a list of projects you have created as project administrator. Select a project to view the assessees. Use the buttons below to navigate through the pages.

Select View:

Project Name	Description	Status	Actions
Theme Demo	Professional Styles and Swift Analysis Aptitude-Rx	Active	<input type="button" value="View project details"/>
Theme Demo (2)	Custmer Situations	Active	<input type="button" value="View project details"/>

< 1 >

Page size: 2 items in 1 pages

Current view – before change

Welcome Test Admin

Below is a list of projects you have created as project administrator. Select a project to view the assessees. Use the buttons below to navigate through the pages.

Select View:

Project Name	Description	Status	Actions
Theme Demo	Professional Styles and Swift Analysis Aptitude-Rx	Active	<input type="button" value="View project details"/>
Theme Demo (2)	Custmer Situations	Active	<input type="button" value="View project details"/>

< 1 >

Page size: 2 items in 1 pages

Updated view – after change

New Assessee and Admin Login Pages

Note new URL is visible here

← → ↻ 🏠 <https://scuk.sc-oasys.com/sites/candidate/account/login>

Saville Assessment
WillisTowersWatson

Login

Language: English (United Kingdom) [Select Language](#)

Username: assessee

Password:

[Log In](#)

[Forgotten your password?](#)

[Switch to administrator sign-in](#)

Saville Assessment
WillisTowersWatson

Sign in

Language: English (United Kingdom) [Select Language](#)

Username:

Password:

[Sign in](#)

[Switch to administrator sign in](#)

[Forgotten your password?](#)

[Privacy](#)

Saville Assessment Oasys
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New candidate login page – live

← → ↻ 🏠 <https://scuk.sc-oasys.com/sites/admin/account/login>

Saville Assessment
WillisTowersWatson

Login

Language: English (United Kingdom) [Select Language](#)

Username: administrator

Password:

[Log In](#)

[Forgotten your password?](#)

[Switch to assessee sign-in](#)

Saville Assessment
WillisTowersWatson

Administrator sign in

Language: English (United Kingdom) [Select Language](#)

Username:

Password:

[Sign in](#)

[Switch to assessee sign in](#)

[Forgotten your password?](#)

[Privacy](#)

Saville Assessment Oasys
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New administrator login page – live

Splitting User Page on Oasys

- Screenshots below show the new split out of Users into Administrator and Assessee.
- Note also the new dropdown of actions.

Saville Assessment
WillisTowersWatson

My Tasks Organisation Projects My Details My Reports Administrator Assessee Logout

Create administrator

Search:

First name	Last name	Email address	Username	Status	Actions
Test	Admin1	example@savilleassessment.com	TestAdmin1	Active	Actions
Test	Admin2	example@savilleassessment.com	TestAdmin2	Active	Actions
Test	Admin3	example@savilleassessment.com	TestAdmin3	Active	Actions
Test	Admin4	example@savilleassessment.com	TestAdmin4	Active	Actions

Saville Assessment
WillisTowersWatson

My Tasks Organisation Projects My Details My Reports Administrator Assessee Logout

Create administrator

Search:

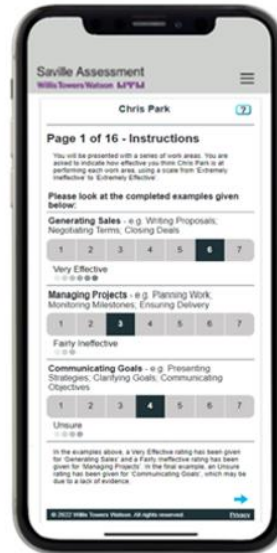
First name	Last name	Email address	Username	Status	Actions
Test	Admin1	example@savilleassessment.com	TestAdmin1	Active	Actions
Test	Admin2	example@savilleassessment.com	TestAdmin2	Active	Details Send reminder Send password reset
Test	Admin3	example@savilleassessment.com	TestAdmin3	Active	Actions
Test	Admin4	example@savilleassessment.com	TestAdmin4	Active	Actions

New 360 Responsive Design

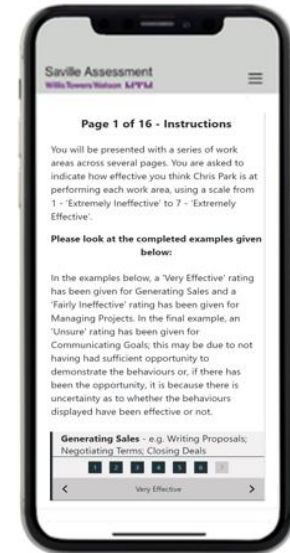
- Updates to Wave Performance 360, Wave Performance 360 with Ability,
- Leadership Impact examples 360 and Job Profiler



Phase One (current)



Phase Two (after updates)





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